

Minutes
SACSCOC Quality Enhancement Plan (QEP)
February 24, 2023
12:00 pm in C-205

Members present for meeting included: Dr. Paul Fowler, Amanda Dunlap, Angela Greaud, Dr. Brandon Borill, Mark Richards, Dr. Paul Fowler, Dean Todd Dozier, Victoria Throop, Cassie Jobe-Ganucheau, Dr. Billy Fontenot, Michelle Richard, and Debbie Seilhan, as recorder.

Absent: Felicia May, Dr. Nancee Sorenson, Bettina Trumps, Rob Jones, Symantha Jones, Traquana Smith

Ms. Angela Greaud made a motion to accept the minutes of 2/17/2023. Mae Simoneaux seconded the motion. All were in favor.

QEP Summary

Dr. Fontenot said the finishing touches were put on the QEP summary and it was attached to 7.2 and will be removed when it goes to SACSCOC. They will let us know if we are going in the right or wrong direction.

Review QEP Rough Draft

Dr. Fontenot brought up the QEP rough draft. He said that the Literature Review Committee has been extracting information about early momentum metrics for the Literary Review. They have been “cherry picking sections” that support corequisite or explain the benefits of corequisite learning. Dr. Fowler will make some notes, expand on the front end, and explain how we chose the topic. The final Literary Review will not be as long as the one seen on screen at this meeting. We need to go right to the point in completing this section.

Advising, Pathways, and Tutoring

Cassie said that her committee leads, Ms. Angela Greaud, Catlyn Adams and Krislyn Probert, have put information into the Rough Draft document on Advising, Pathways, and Tutoring. The information is a very basic rough draft and they will continue to work on it. Angela asked since we are rebranding On Track, do we want to rebrand Pathways to Success as one track or “On Track to Success”? Besides the coding in the system, we really do not have to change anything behind the scenes. Just change the pieces that really matter. There will need to be a section on each of them. They looked at the QEP 2014 notes on advising. There are similarities in the structure of both QEPs.

Courses and Curricula

Dr. Borill spoke about his part, and he was not entirely sure about the master schedule to complete his discussion. Dr. Borill mentioned that we did not have much information in the 2014 QEP about the Courses & Curricula. Dr. Fowler said that in this case Course and Curricula is worth mentioning Dr. Fowler said we need to include corequisites—math and English, advising, master schedule, Pathways to Success, ADA, Tutoring Faculty Development, and Responsibility. The minutes from the math and English meetings have a lot of information about Courses & Curriculum that he could use to help with Dr. Borill’s section.

Organizing the QEP Contents

Amanda Dunlap and Liz Vidrine met earlier to talk about the outline from the previous QEP document. Amanda said that we really need to rethink what sections really belong in there and which ones do not. She had several questions about the outline. Dr. Fontenot brought up the outline for everyone to see. This way, no one else is trying to write about the same thing. She spoke about combining information on certain items so that items are not covered twice, even though some things are mentioned more than once. Decide what topics we need to focus and write on. If we have a more concrete outline, that will help everyone go through the old outline and discuss the ones that are not applicable. Amanda talked about items that she thought were important that were not mentioned in the summary. Those items will be mentioned in the QEP according to Dr. Fowler. Dr. Fowler and Cassie suggested that we do not delete any of the old outline, just write your comments or notes at the end of the line; that way we do not forget anything. Right now, we only have two goals, math and English. If students complete this, retention follows.

Advising and Advising Talking Points/Training Progress.

Cassie stated that she will create the talking points with Dr. Hamlin. She has notes and power points that she plans to go over with him. Amanda Dunlap volunteered to help with the math section when she gets to that part and other math instructors will also help.

Assessment of Advising

Dr. Fontenot wanted to revisit what Dr. Jones had said about assessment in advising. In the last meeting, Dr. Jones brought up how advising should be assessed concerning the new co-req/QEP structure and implementation. Perhaps a survey that is a bit more specialized, more formal than what is used now? Is that something that we want or should do? Cassie said that we should do an internal survey for us to improve with more in-depth questions. She could possibly sit with Dr. Jones and produce something, especially since we are now doing pre-advising. Dr. Fowler said we need to have a common language in the messaging.

Victoria Throop made a motion to adjourn the meeting and Amanda Dunlap seconded the motion. The meeting adjourned at 12:50 pm.