LSUE

SPRING 2025 SURGICAL TECHNOLOGY PROGRAM APPLICATION FORM
(FA25-SU26 SURT Class)
APP#_____

GENERAL INFORMATION: This application is for admission to the Surgical Technology program at LSU Eunice. By completing this form, you are seeking admission to the clinical portion of this program. All applications must be received by **MARCH 1ST, 2025**. If you have any questions regarding this application, please call 337-550-1310 or 337-550-1357

INSTRUCTIONS:

1. Fill out this application and return it to the Health Sciences Business and Technology office, T-104 **by March 1st, 2025**. Only mail this application if you are **NOT** currently attending LSUE as a student & are unable to come in person. The application must arrive by **March 1st** to be considered for admission for the 2025 – 2026 SURT Cohort.

   Our address is:
   LSU Eunice, Health Sciences & Bus. Technology
   P. O. Box 1129
   Eunice LA 70535

   Include a copy of **ALL** transcripts from colleges you have attended and have them submitted to LSUE Admissions office before the deadline for applications**.** If you are currently enrolled in a university other than LSUE send a copy of the transcript to Health Sciences & Business Technology immediately following the posting of those final grades. These final grades must be received before the program selection date. LSUE Admissions will also need an official copy sent from that University as soon as possible. Please complete and return the **Transcripts Release Form** attached to this application.

2. Apply separately for general admission**,** if **not currently enrolled at LSU Eunice.** Contact the Office of Admissions, LSU Eunice, P. O. Box 1129, Eunice, LA 70535 or register online at www.lsue.edu. There will be a $25.00 general admission application fee. The university application must be complete by **March 1st.**

3. Attach all supporting documentation or this application will be considered incomplete and will not be accepted for consideration for admission unless all documents are attached.

4. Please read important information regarding Financial Aid attached.

5. All applicants must take the NLN NEX Assessment. Please refer to the information in this packet for registering for the Entrance Assessment. The NLN NEX can be taken ONCE per application. Exam must be paid for and scheduled by **March 1st.**

   TURN IN PROOF OF PAYMENT FOR EXAM AND PROOF OF SCHEDULED EXAM FROM LSUE TESTING CENTER WITH APPLICATION.

6. Attend a mandatory orientation advising session when scheduled.

7. Completion of the following pre-requisite courses:

LSUE

English 1001	English Composition 1	3 credit hours
Math 1015 or Math 1021	Applied College Algebra or College Algebra	3 credit hours
Psychology 2000 or 2070	Developmental Psychology of the Life Span	3 credit hours
Biology 1160 & 1161	Human Anatomy & Human Anatomy Lab	4 credit hours
Biology 2160 & 2161	Human Physiology & Human Phys. Lab	4 credit hours
Biology 1011/1012 or 2051	Microbiology and Lab	4 credit hours
Allied Health 1013	Medical Terminology	2 credit hours
Pure Humanities Elective***	History, Philosophy, Higher level English	<u>3 credit hours</u>
	Total	26 credit hours

8. Upon acceptance into the Surgical Technology Program, a mandatory drug screen and background check will be required.

9. It is the right and privilege of all clinical sites to request that a drug test be performed prior to beginning (or at any time during) the clinical rotation in any facility. Failure to participate in any such drug test is grounds for dismissal from the Surgical Technology program.

10. By signing below, I authorize Louisiana State University Eunice to obtain and utilize records of Code of Conduct and policy violations as part of the selection process into the Surgical Technology program.

***Special circumstances must clear with Program Director for 2025 Application Period.

CERTIFICATION: I certify that I have read this application and instructions and that to the best of my knowledge the information given is correct and complete. I understand that if it is later determined to be otherwise, my application will be invalid. I understand that before an admission decision can be made, completed applications, fee, and all scholastic records must be on file.

Signature_____ Student ID#_____ Date_____

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Name _____ Student ID# _____ Circle One   M   F

Please number all programs you are applying for in the Health Sciences & Business Technology Division by placing a number for your preference. (example 1, 2, 3, 4) *You must complete a separate application for each program. *

_____Surgical Tech - Lafayette   _____ Nursing   _____ Respiratory   _____ DMS   _____Radiology
_____Surgical Tech - Alexandria

List any other names under which your records may be filed: _____

Mailing address: _____ City _____

State _____   Zip Code _____

Cell Phone _____   Alt. Phone _____

Social Security Number _____-_____-_____   Email address _____

Are you currently enrolled in a college or university other than LSUE?   Yes _____   No _____

If so, please specify institution _____

ALL COMPLETE TRANSCRIPTS FROM OTHER UNIVERSITIES MUST BE SENT TO HEALTH SCIENCES AS SOON AS THE SEMESTER ENDS.

List all colleges, universities, or hospital-based programs which you have previously attended in chronological order. All institutions must be listed regardless of whether credit was earned or desired. Failure to indicate attendance at another college or university may result in admission being denied or subsequent dismissal.

_____
_____

Have you completed all the prerequisite courses for the Surgical Technology Program?   Yes ____ No ____
Will you be complete with prerequisites by the end of the spring semester of application period?   Yes ____ No ____

List all courses in which you are currently enrolled and if not at LSU Eunice the college/university in which you are enrolled for the course(s). _____
_____
_____

DOCUMENTATION OF HEALTHCARE DEGREE (if applicable)

Please list all applicable (and attach copy of documentation to validate):

Professional Credentials: _____

Degree(s): _____

DO NOT WRITE BELOW THIS LINE _____

Date received   Bursar Stamp   Accepted   Alt.#

SPRING 2025 SURGICAL TECHNOLOGY PROGRAM APPLICATION FORM
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TRANSCRIPT RELEASE FORM

THIS IS NOT AN APPLICATION FORM. THIS IS ONLY A REQUEST FOR DOCUMENTS TO BE TRANSFERRED TO THE DIVISION OF HEALTH SCIENCES & BUSINESS TECHNOLOGY.

Name: _____   Student ID _____

I have completed an application for admission to:

_____ Nursing

_____ Radiology

___-__ Respiratory

_____ DMS

_____ Surgical Technology – Lafayette Campus

_____ Surgical Technology – Alexandria Campus

Please forward copies of the following documents to the Division of Health Sciences & Business Technology for each program applied to:

_____ College transcripts from: (list colleges)

LSU Eunice_____

_____

I understand it is my responsibility to ensure that all required documents are received by the Division of Health Sciences & Business Technology.

_____
Signature

_____
Print Name

LSUE Surgical Technology Core Performance Standards

Please keep this form – Do not return with application

Surgical Technology is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. Based on those requirements a list of "Performance Standards" has been developed. Each standard has an example of an activity or activities that a potential student will be required to perform while enrolled in the program. These standards are a part of each course and of a surgical tech's professional role expectation.

PERFORMANCE	STANDARD	ESSENTIAL ACTIVITY/RASKS (NOT ALL INCLUSIVE)
Critical Thinking	Critical thinking ability sufficient for safe clinical judgement.	• Identify cause-effect relationships in clinical situations • Interpret and carry out written and verbal communication often in stressful, chaotic situations • Prioritize tasks and make appropriate decisions related to situations • Apply information in classroom to clinical setting, adapting to patients needs
Interpersonal Behavioral and Social Skills	Interpersonal abilities sufficient to interact with medical professionals and individuals from a variety of social, emotional, cultural, and intellectual backgrounds.	• Establish rapport and maintain professional boundaries in relationships with medical professionals, patients, and colleagues. • Willingness to resolve conflict and to respond to feedback in a professional manner • Function effectively under stress • Adapt to changing environments (flexible schedules, emergency conditions, etc.) • Display compassion, professionalism, empathy, integrity, concern for others, interest, and motivation
Communication	Communication abilities sufficient for interaction with others in verbal and written form.	• Speak clearly and loudly enough to be understood by a person in the operating room or on the phone and intercom. • Effectively communicate with surgeons, operating room personnel, classmates, and instructor using good communication skills.
Mobility/Dexterity	Physical ability sufficient to move from room to room, maneuver in small places, and physical health stamina needed to carry out surgical technology procedures; ability to stand for a prolonged period of time	• Must be able to stand for the majority of a normal workday • Maintain balance while performing job functions • Must be able to move freely and feel comfortable in confined areas • Must not have any open wound conditions on hands and/or arms • Be able to push, pull, and lift 50 pounds independently without causing harm, undue pain and/or discomfort to the patient or one's self • Must be able to grasp and manipulate small objects required to perform job function.

		• Must be able to hold and maintain instrumentation in one position for long periods of time. • Must be able to turn hands palm-up and palm-down.
	Sufficient use of the senses of vision, hearing, touch, and smell to observe, assess, and evaluate effectively (near and at a distance) in the classroom, skills lab and clinical setting	• Distinguish between small objects within the sterile field and outside of the sterile field • Perform necessary procedures involving assembling equipment, instruments, drills, and other necessary items • Be able to load needle holders with small sutures and needles • Read surgeon's preference cards and instruction manuals • Perform data entry tasks using computer terminals • Assist during insertion of needles or catheters into small anatomical structures • Hearing must be sufficient to communicate with others. • Hear and retain instruction from surgeon, OR personnel, and instructor simultaneously. • Hear and retain information to relay to others. • Hearing must be sufficient to answer telephones and intercoms in the operating room and department. • Hear and see monitor alarms, emergency signals, auscultatory sounds, requests for assistance • Observe conditions in operating rooms • Perform blood pressure, pulse, temperature, and respiration checks and other functions related to therapeutic intervention, e.g. insertion of urinary catheters
Cognitive	Recall of previous learned material Comprehension of written and verbal information Application of learned materials in classroom, skills lab, and clinical settings. Ability to organize and synthesize facts and concepts	• Participate in discussion in the classroom, skills lab, and in the clinical setting with instructors, OR staff, and surgeons • Acquire information developed through classroom instruction and application in the laboratory setting • Complete reading assignments, research, and evaluate literature • Complete written assignments and maintain written records • Complete computer-based assignments
Psychomotor Skills	Gross and fine motor abilities sufficient to provide safe and effective patient care in a timely fashion	• Maintain sterility when performing various tasks • Perform various tasks requiring the use of hand and eye coordination • Demonstrate endurance by standing for long periods of time (6-8 hours) of time • Calibrate, use and manipulate instruments and equipment in a timely fashion • Position patients

Affective	In order to be successful in the Surgical Technology Program, a student must possess and exhibit the following affective behaviors: • Understanding and display of Civic-Minded Values • Dedication and Commitment to Learning and Continuing Education • Exhibition of a Surgical Conscience • Effective Communication Skills in written, verbal, and non-verbal forms using the English Language • Teamwork / Interpersonal Skills • Effective use of time and resources • Accept, apply and provide constructive feedback • Professionalism and a strong work ethic • Demonstration of Accountability and Responsibility in all actions, successes and mistakes • Organization and Prioritization Skills • Sufficient powers of intellect to acquire and apply information and solve problems through critical thinking. • Adequate emotional stability to manage stress and maintain professional demeanor in all situations	• Put others before yourself, recognize that all creation is deserving of your compassion and respect, be the calming presence for others, listen and display empathy. Acknowledge that all we have is a gift to share with others. Strive for equality and fairness with special concern for those most in need. • Show interest in surgical care, demonstrate self-direction, respect efforts of faculty and surgical team supporting educational opportunities, and contribute own ideas. • Puts the patients' needs first. Displays integrity by adhering to the highest levels of sterile technique within the sterile environment and ensuring others do as well. • Communicate appropriately and effectively with patients, members of the surgical team and the community. • Exhibits respect and pleasant demeanor, collaborates with surgical team to accomplish goals and assignments, provides necessary feedback. Acceptance of non-threatening close physical contact with instructors, peers, surgical team members and patients during lab and clinical practice. • Focuses on task at hand without dwelling on past, on time for all scheduled classes, labs and clinical rotations, plans ahead • Accepts and uses feedback for self-improvement; provides constructive feedback appropriately. • Projects a professional image, adheres to dress code, exhibits position of emotional and intellectual maturity • Accepts responsibility and does not blame others for mistakes • Keeps written records, assignments and work area neat and is able to assess and make decisions based on principles of priority • Identifies problems, describes known solutions and implement solutions • Accepts changes in schedule, maintains

		positive attitude and tolerates inconsistencies.

- Students accepted into the Surgical Technology Program must be physically capable of successfully performing these standards related to the occupation safely, accurately, and expeditiously.
- Students enrolled in the program who must seek medical attention must have a release stating that they are able to perform technical standards in the clinical setting.

Program Minimum expectations:

"To prepare competent entry-level surgical technologist [or surgical assistants] in the cognitive (knowledge), psychomotor (skills) and affective (behavior) learning domains."

PLEASE KEEP THIS FOR YOUR RECORDS
DO NOT TURN IN WITH APPLICATION

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<u>IMPORTANT PLEASE READ</u>

ATTENTION APPLICANTS FOR CLINICAL PROGRAMS

- You must complete the correct FASFA for the year you wish to apply. (Example: You must file the 2025 – 2026 FASFA form if you are applying for aid for fall of 2025).

- If you are relying on financial aid to pay your fees, you are STRONGLY urged to complete your FASFA and submit all requested documents by February 1. Failure to meet this deadline may require you to be responsible for ALL required fees (tuition, books, supplies, etc.)

- You must submit a Financial Aid Appeal Form (https://www.lsue.edu/financialaid/finaidforms.php) if you have attempted over 123 hours which include any withdrawals (W's), fail courses (F's), or academic bankruptcy on your official transcript. For more information go to https://www.lsue.edu/studentaffairs/finaidappeals.php.

- You must be fully admitted to the University. You must submit to the LSU Eunice Office of Admissions official transcripts from every college or university at which you were previously enrolled.

- You must continue to check the status of your financial aid on your "myLSUE" account for current updates or notifications regarding your file.

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NLN NEX ASSESMENT INSTRUCTIONS

All applicants are required to take the NLN NEX test. Please follow the instructions in this packet. If you have questions about purchasing the exam or creating an account with NLN, please contact NLN Assessment Services. Customer Service is available Monday through Friday from 8 a.m. to 5 p.m. Eastern. Call 800-732-8656 Ext #2 or text 202-934-0801 to reach Customer Experience.

HOW IS THE TEST GIVEN?
The test is a computerized examination purchased through NLN and administered in the LSUE Testing Center, in the library (100- C) on the LSUE campus. No proctored testing will be allowed from outside the LSUE Testing Center. Students must purchase the exam through NLN and pay to reserve a test date with the LSUE Testing Center. The exam has three sections (Verbal, Math, and Science). You will have 60 minutes to complete each section.

HOW DO I STUDY FOR THE TEST?
The NEX study materials are available from NLN. Follow the link below for more information.
https://www.nln.org/education/assessment-services/student-resources

HOW TO CREATE AN ACCOUNT WITH NLN:
NOTE: If you already have an account, begin with step 8 to purchase the NLN NEX Exam. DO NOT CREATE MULTIPLE ACCOUNTS.

1. Go to www.NLNtest.org and click the tab *Create New Account*.
2. Create a username and enter your **school email address** (we recommend using your school email address as your username).
3. Choose your institution (failure to choose your institution could mean a delay of up to 10 days).
4. Fill out your personal information.
5. Click *Create New Account*. You will receive a new account welcome email with a one-time link to complete the following: Verify your account, reset your password, and set your correct time zone (see below).
6. Extremely Important: Change your time zone to your local time so that you meet the deadlines of the institution that you are applying to.
7. After resetting your password, log out.

HOW TO PURCHASE THE NLN NEX EXAM:
8. Go to www.NLNtest.org and click *Log in*.
9. Type your username and password and click *Log in*.
10. Click *Register for Exam*.
11. Leave all fields BLANK except SITE.
12. Confirm the institution in the SITE field is correct.
13. Hit *Apply*.
14. Select the Event you want to register for – Click to register.
15. Verify the correct exam is showing and hit *SAVE REGISTRATION*.
16. It will then take you to the page where you will verify the test you want to register for – if correct, proceed

to checkout. If incorrect, make changes, update the cart, and then checkout.

17. The exam must be paid for **AND** scheduled by **MARCH 1ST**.

18. The NLN has a NO REFUND policy. Please make sure you have chosen the correct exam before completing your checkout. Once a purchase is made, it is final. **NO REFUNDS. NO RESCHEDULES.** You will be required to purchase a new exam if any changes are needed.

19. Click on My Assessments to verify your purchase. You should see the date and time of your NEX exam listed as an On Site exam. If you do not, contact NLN customer service to see if there was a problem with your registration.

20. Print one copy of your receipt to include with your application.

21. Continue with instructions on the next page to reserve your seat in the LSUE Testing Center.

Proof of purchase of the NLN NEX exam and email confirmation from the LSUE Testing Center of scheduled test is required at time of application submission.

HOW TO SCHEDULE WITH THE LSUE TESTING CENTER:
(SEATING IS LIMITED SO SCHEDULE EARLY FOR MORE OPTIONS.)

Go to the LSUE Testing Center Website at https://www.lsue.edu/testing-center/ to schedule and pay for the proctoring of the NLN NEX Exam.

Under "TESTING" choose "SCHEDULE AN EXAM"

22.   Choose a group: select "LSUE Student"

23.   Choose a group: select "NEX (Nursing Entrance Exam)"

24.   Choose an exam: select "NEX ($15.00)"

25.   Choose a date: Choose the same date that you purchased (check NEX receipt)

26.   Choose a time: Choose the same time that you purchased (check NEX receipt)

27.   Name, Email, LSUE Student ID Number, Phone Number

28.   Agree to the Exam Guideline Acknowledgement

29.   ADD TO CART

30.   CHECK OUT to complete the registration process. Make sure you receive an email confirmation of your appointment.

31.   Print one copy of your receipt to include with your application.

You must create an account with NLN and **purchase the exam BEFORE scheduling** with the Testing Center.

If you do not schedule your exam for the same day and time that you purchased, your registration will be deleted, and fees will be forfeited.

WHERE DO I REPORT THE DAY OF THE TEST?
Please report to the LSUE Library 100-C, 15 minutes prior to your test time. Bring a valid **physical photo ID** (phones are not allowed), and 2 **standard sharpened wooden pencils**. Mechanical pencils and calculators are **NOT** allowed.

APPLICATION CHECKLIST

All program applications must be submitted to LSUE Health Sciences, T-104, by March 1st. Incomplete applications will not be considered for selection.

Completed applications must include the following:

- ☐ A completed program application form
- ☐ Documentation of your healthcare degree (if applicable)
- ☐ Transcript Release Form
- ☐ Orientation Summary
- ☐ Proof of purchase for the NLN NEX exam
- ☐ Proof of your scheduled exam from the LSUE Testing Center

Important Notes:

- ▪ If you are not currently enrolled at LSUE, you must apply for general admission to the university.
- ▪ If you are currently enrolled at a university other than LSUE, you must send a copy of your transcripts immediately after your final grades are posted.